

## MINUTES of April 11, 2008

RSA Programs Development Committee

Riverside Campus – Admin Conference Room 109

Present: Cynthia Morrill, Nancy Gall, Carolyn Quin, Patrick Schwerdtfeger, Susan St. Peters, Jill Marks, Joan Wells

1. Meeting called to order at 2:00 p.m./Cynthia Morrill
2. Minutes of March 18, 2008 were reviewed and approved as presented. M/S/C Morrill/Morrill
3. Reflections of the Retreat. What are the thoughts and suggestions and how do we want to proceed?

A roundtable discussion ensued. Among the topics discussed were the following:

Developing course work that incorporates student self-reflection, external experts, and peer and professional critiques can provide students with guided opportunities to produce tangible portfolios that can be used once they leave the community college environment. Design elements for course should be clear and match what the industry has stated is relevant to them in looking for interns and new workers. Students need to learn to problem solve and manage conflict.

Joan Wells and Carolyn Quin reviewed what the sequence of experiences for RSA would mean for students. Discussion followed regarding learning communities. Discussion continued regarding direct partnering of disciplines, advisory committee participation and outcomes assessment pilot projects.

Timeline to work toward is Fall 2008 for inclusion in any reports to the Board and community.

4. Program Approval Process. Once a new program has completed the first eight steps of the process and the discipline and department have approved the individual courses, a new program proposal that incorporates any changes made along the way can be sent directly to the Curriculum Committee with cover sheet and the PLO cover sheet. It was suggested that the Library be included in the first 8 steps for academic programs in the place that now calls for the Regional Occupational Consortium review.
5. Adjournment at 4:20 p.m. – it's a wrap.